

BOXPLOT ANALYSER PRIVATE LIMITED

HIRING ALERT

BOXPLOT ANALYSER PVT. LTD.

JOB LOCATION

Gr. Noida West / Work from office / 6 days week & monthly 1
Saturday off (additional)

INTERVIEW PROCESSES ARE AS PER FOLLOWING:

Review of CV/Resume of candidate(s) >> Audio Call >> Video
Call >> Meeting in office >> Shortlisting >> Finalization of
candidate >> Verification of personal/ back ground check) >>
Job offering with #01 month notice period to candidate.

COMPANY PROFILE:

We are an emerging company incepted in the year 2022 & specially providing exclusive ranges of proficiency testing activities. We are located in Gr. Noida, which is a prominent industrial, IT & educational hub in a hand distance of New Delhi. Along with the proficiency testing we have many other laboratory specific services which we are offering worldwide.

follow: www.boxplotanalyser.com

We are presently looking for job application from genuine & technical candidates as per following requirements: Pl do not hesitate if you understand yourself with your technical ability and well deliverable in a challenging environment here in our organization:

Sr. No.	Position	Education	Exp. & key skills	Compensation
1	Deputy- PT coordinator	B.Sc. / M.Sc. / PHD - in Biological / Chemical / Environmental / Material Sc.	8+ year exp. in reputable testing laboratories. Very good demonstrable in basic science. Good in English communication & report making-drafting-reviewing- and emailing to clients (external mailing) Microsoft MS office along with Excel and other statistical tool using experience added advantage Ability to handle customers with humble and polite nature. Ability to resolve customer concern / query / complaints in due attentive and within time. Ability to release timely PT report after thorough reviewing.	35000 - 37000 INR / Month
2	Assistant PT coordinator	B.Sc. / M.Sc. / PHD - in Biological / Chemical / Environmental / Material Sc.	2+ year exp. in testing field Key skills - similar to Sr. no. 1 (with interviewer's judgment of candidates)	17000 - 22000 INR / Month

3	Asst. Technical Manager	B. Tech / M. Tech / M.Sc. in - Material Technology / Microbiology	5+ year mix exp. in material production / testing laboratories. Good in basic science Analytical ability. Risk evaluating ability in technical aspects to be performed in and outside of org.	27000 - 35000 INR / Month
4	Invoice / Account Executive	At least B. Com	3+ year exp. Handling invoicing of company Tracking payment in the company accounting system. Follow up with customers for pending payment Good behavior in dealing with customers. Exp. in accounting tools, invoice software and excel.	17000 – 20000 INR / Month
5	Website Designer / Website developer	Diploma in graphic & web designing from Arena / MAAC along with Science graduation	3+ year exp. Knowledge in website development tools. Webpages setting Good understanding on website aesthetic looks and appeal. Good understanding on user interference (UI)	20000 – 27000 INR / Month

Please mail your CV to:
technical@boxplotanalyser.com

Note:

Based on CV / Resume, only shortlisted candidates shall be contacted for further processing.

(Please ensure to mention your present living location, active contact number and correct e-mail in your CV)